

F. No. J-17015/2/2014-SCT.  
Government of India  
Ministry of Petroleum & Natural Gas

Shastri Bhawan  
New Delhi, dated the 5<sup>th</sup> January, 2015

To

Smt. Nishi Vasudeva (Mob. 99820184224)  
Chairman & Managing Director  
Hindustan Petroleum Corporation Limited  
Jeevan Bharati Building, Tower-1  
124, Indira Chowk  
New Delhi-110001

Subject - Residential Training Programme for the Chief Liaison Officers (CLOs)/ Liaison Officers (Los) for SC/ST/OBC employees and other Officers on the Reservation Policy of Govt. of India from March 9 to 11, 2015 at The Solitaire Hotel, 3, Kumara Krupa Road, Madhav Nagar, Bengaluru-01.


Sir,

I am directed to forward herewith a copy of Institute of Public Administration Ref. No. IPA/GEN/MOP/2014-15 dated 15<sup>th</sup> December, 2014 alongwith its enclosures and to say that the proposed Residential Training Programme is aimed at dissemination and propagation of the latest operatives including writing the newly introduced reservation rosters and the reservation registers.

2. The Programme will be conducted by Shri K.C. Verma, Immediate Past Joint Secretary, Department of Personnel & Training, Ministry of Personnel, Public Grievances and pensions, Government of India and Dr. H.S. Rana, Principal Director, IPA, Bangalore.

3. You are requested to kindly issue instructions to nominate their Chief Liaison Officers/Liaison Officers for SC/ST/OBC employees/other officers and take advantage from this programme.

Yours faithfully,



(Vijay Gopal Mangal)  
Deputy Secretary (SCT)  
Ph: No: 011-23381029

Encl: as above

Copy to: Shri Pushp Joshi, Director (HR), Mob: No. 99820291937, HPCL, New Delhi